



Bidding Guidelines

2019 ASBC U-22 Men's and Women's Asian Boxing Championships

2018

It is a great pleasure to announce the bidding for the 2019 ASBC U-22 Men's and Women's Asian Boxing Championships. This event will provide a great opportunity to showcase the high class boxing skills of the Asian young elite boxers from nations throughout Asia.

II. Event Information

A. Official Event Name

ASBC U-22 Men's and Women's Asian Boxing Championships (Host City Name)
2019

B. Tentative Dates: End of the year of 2019

Day 1	Arrivals + Technical Meeting
Day 2	General Weigh In, Official Draw, Preliminaries
Day 3-5	Preliminaries
Day 6	Quarter Finals
Day 7	Rest Day
Day 8	Semi-Finals
Day 9	Finals
Day 10	Departures

C. Weight Classification

Men's Elite, 10 Weight Categories, namely: 46-49 kg, 52 kg, 56 kg, 60 kg, 64 kg, 69 kg, 75 kg, 81 kg, 91 kg, 91+ kg

Women's Elite, 3 weight categories, namely: 51 kg, 60 kg, 75 kg

D. Age Classification

Men aged 19-22, based on the year of birth
(January 1, 1997 – December 31, 2000)

Women aged 19-22, based on the year of birth
(January 1, 1997 – December 31, 2000)

E. Competition Format

Three rounds of three minutes each (one-minute rest between rounds)

F. Number of Officials

1 Ring

Supervisor: 1

ITOs: 9

R&Js: Based on the number of participating countries

G. Expected Number of Boxers

Approximately between 100 and 150 men boxers, between 50 and 80 women boxers.

III. ASBC REQUIREMENTS AND REQUESTS

This section lists all standard ASBC event organization requirements as well as optional requests from applying National Federations in order to evaluate the bids prior to making the final selection.

A. Motivation to Host the Event

ASBC needs to learn your National Federation's commanding reasons and purpose for hosting this event in your country.

(*) **In your proposal, please describe the motives and rationales to host this event and aid the development of boxing in your region, as well as on a wider scale**

- Motivation Letter/Chapter

B. Host City Information

ASBC requires that the Candidate Host City is named, which you will not be able to change in case your bid is successful. ASBC needs extensive relevant information provided about your Candidate Host City.

(*) **In your proposal, the following information on the city is required:**

- Geographic location of the city
- Demographic information
- Accessibility of the city by various transport means
- Local transportation system
- Track record of hosting international sporting events
- Places of interest
- Other information deemed relevant

C. National Federation and Government Support

ASBC requires a proof of your Government's support of hosting this event as well as guarantees from your National Federation. Please provide:

Financial guarantee

Guarantee for the rates of the event hotel rooms

Guarantee for the provision of visas (where necessary) and Host Country/City access to **ALL** ASBC-affiliated National Federations
Guarantee of any necessary support to the Local Organizing Committee

(*) In your proposal, please attach your Government's letter of support and a letter of letter of guarantee from your National Federation

D. National Federation Information

For hosting its major competitions, ASBC gives preference to more experienced National Federations with a record of successfully organized AIBA/ASBC Competitions.

(*) In your proposal, please provide a record of hosting any AIBA/ASBC and other events staged by your National Federation or other Local Organizing Committee members

- Name of event(s)
- Your National Federation's / LOC members' involvement
- National Federation boxing facts (history, number of members, clubs, significant projects, etc.)

E. Proposed Competition Venue

ASBC requires the following facilities:

- Venue with a 2 000 seating capacity minimum
- Field of Play (FOP) with sufficient space for two rings and a service area (28 meters x 20 meters)
- Sufficient lighting of the rings/FOP or the capacity to install a lighting truss
- Locker rooms for boxers (separate for men and women boxers)
- Sufficient spaces for meeting rooms and offices
- Jumbo LED screen(s) for live action and information (scoring, boxer names etc.) display
- Space for at least 3 separate lounges (ITOs, R&Js, VIPs)
- Space for warm-up area
- Anti-doping and medical examination room
- Sufficient storage room
- Technically equipped press room and press conference room
- Accreditation area
- LAN high-speed Internet access
- Satellite broadcast and live streaming capacity
- Separate venue access for Team Delegations, Officials, VIPs and Spectators
- Sufficient parking space around the venue

(*) In your proposal, please specify details about this Competition Venue and include photos and floor plans of all facilities as well as location on the city map and distance to Competition Hotels

F. Proposed Training Venue

ASBC requires the following facilities:

- Space for 2 boxing rings
- Space for setting up boxing training equipment
- Space for floor exercises
- Changing rooms with showers

(*) **In your proposal, please specify details about the Training Venue and include photos of all facilities as well as location on the city map and distance to Competition Hotels / Competition Venue**

G. Accommodation

ASBC requires a total minimum of three different hotels for the following categories of event participants:

1. Team Delegations' Hotel:
 - 3-Star hotel or a number of 3-Star hotels
 - Estimated number of all delegations: 350-400 people
 - Room rate range for single occupancy: 50-80 USD per person/night
 - Room rate range for double occupancy: 45-60 USD per person/night
 - Room rate range for triple occupancy: 40-55 USD per person/night
 - Room rates should include 3 meals per day served at times that fit the Competition Schedule, following AIBA Catering and Diet Requirements of the AIBA Event Operational Manual
 - Free Wi-Fi Internet access in rooms or in a designated hotel area
 - *Room charges are to be covered by each participating Team Delegation*
2. ASBC Officials' Hotel:
 - Supervisor, ITOs, R&Js, ASBC Executive Director and Staff
 - 3- to 4-Star hotel
 - 1 suite for the Supervisor covered by the LOC
 - Up to 14 single occupancy rooms for ITOs covered by the LOC
 - Sufficient number of single/double occupancy rooms for R&Js covered by NFs at the same respective rate as Team Delegations
 - 3 rooms in single occupancy for ASBC Staff covered by the LOC
 - Free high-speed Wi-Fi Internet access in rooms
 - 3 meals per day served at times that fit the Competition Schedule
3. ASBC Family and VIP Hotel:
 - 4- to 5-Star hotel

- 1 room for ASBC President covered by the LOC
- Special room rates for VIPs should be proposed
- Free high-speed Wi-Fi Internet access in rooms
- 3 meals per day served at times that fit the Competition Schedule

(*) **In your proposal, please designate hotels per each category, provide photos, description, mark them on the city map, indicating distance and travel time to the Competition and Training Venues as well as the airport. Importantly, please specify the proposed room rates, which cannot be altered in case your bid is successful, following the different categories of hotels as below:**

- Set room rate per person/night for single/double/triple occupancy including 3 meals per day for all Team Delegations' Hotel(s)
- Special set room rate per person/night for a standard room at ASBCFamily and VIP Hotel

H. International Transportation

1. Team Delegations
 - All tickets must be covered by participating National Federations
2. Referees & Judges
 - All R&J tickets must be covered by participating National Federations
3. ASBC Family and ITOs: All tickets must be covered by the LOC
 - One return business class airline ticket for the ASBC President (only for long distance travel)
 - One return business class airline ticket for the Supervisor (only for long distance travel)
 - One return economy class airline ticket for the ASBC Executive Director
 - One return economy class airline ticket for the ASBC Competition Manager
 - Three return economy class airline tickets for the ASBC Staff
 - Return economy class airline tickets for all ITOs officiating the Championships

1 Local Transportation

ASBC requires the following transportation to be arranged by the LOC:

1. For Team Delegations:
 - Free transportation between the nearest international entry point to the host city (airport) and Team Delegation Hotel(s) throughout the entire Championship Period

- Free transportation between Team Delegation Hotel(s), the Competition Venue and the Training Venue throughout the entire Championship Period
- 2. ITOs and Referees & Judges:
 - Free transportation between the nearest international entry point to the host city (airport) and Officials Hotel throughout the entire Championship Period
 - Free transportation between Officials Hotel, Team Delegations Hotel(s) and the Competition Venue throughout the entire Championship Period
- 3. ASBC Family & Staff:
 - Dedicated vehicle with driver for ASBC President throughout the entire Championship Period
 - Dedicated vehicle with driver for ASBC Staff throughout the entire Championship Period for operational use

(*) **In your proposal, please specify the types of vehicles and describe the proposed transport system for Team Delegations, R&Js, ITOs, ASBC Family and Staff, as well as other categories of Competition Participants**

2 Per Diem

ASBC requires that the LOC pays, upon arrival of each official, a daily per diem allowance of USD 75 to the Supervisor and to ASBC Photographer and USD 50 per person to all ITOs and R&Js. The number of days includes the arrival and departure days within the Championships Period.

3 Event Host Fee

The Host Fee for the 2019 ASBC U-22 Asian Boxing Championships is USD 10 000.

4 Additional Offer

(*) **In addition standard requirements, the bidding National Federations can propose additional plans and programs in regards to the organization of the Championships, which might increase the attractiveness of the bid, such as:**

- TV Production and broadcasting plan
- Marketing and promotion plan
- Supporting programs for participating boxers
- Additional programs for VIPs and accompanying guests
- Opening / closing and award ceremonies

- Related educational programs
- Championships intended legacy

III. Bid Submission Guidelines

ASBC requires the following for the bidding document:

1. All contents should be written in English
2. Use of graphics and color content is recommended
3. The bidding document should be presented in A4-size format
4. Five hard copies of the original bidding document should be submitted to ASBC in addition to a digital copy
5. The bidding document copies should be sealed and sent to the ASBC Headquarters in Assisi, Italy, via courier services (see Chapter V below)

IV. Timeline

September 10, 2018	Deadline for non-binding Letter of Intent (LOI) to be sent to the ASBC Headquarters
September 10, 2018	Deadline for submitting the final bidding document to the ASBC Headquarters in hard and digital copies for the ASBC Executive Committee Review
	Announcement of the ASBC Executive Committee decision on the assignment of the Championships Host City
	Signing of Pre-Host City Agreement

V. Contact Details

1. The bidding document should be sent to the following address:
ASBC Office – 29/1, Kunayeva Str., office 1710, 010000, Astana
2. The final digital copy of the bidding document as well as the Letter of Intent should be emailed to the following email address:
info@asbcnews.org

Should you require any additional information, please do not hesitate to contact the ASBC Headquarters: info@asbcnews.org

The following table does not have any contractual value and can to be used only as an estimation only.

Annex 1: Cost Allocation Matrix

All costs are subject to negotiation prior to the signing of the Host City Agreement between the selected Nation Federation/City and ASBC.

Cost description	Borne by
Host fee	LOC / NF
Flight tickets – ASBC President	LOC/NF
Flight tickets – ASBC Staff	LOC / NF
Flight tickets – ITOs	LOC / NF
Flight tickets – Referees & Judges	Participating NFs
Flight tickets – Team Delegations	Participating NFs
Flight tickets – Accredited media	Media
Local transportation for all Delegations, Officials and ASBC	LOC / NFs
Supervisor and ITOs per diems	LOC / NFs
Supervisor and ITOs visa costs	LOC / NFs
Accommodation (full board) – ASBC President	LOC / NFs
Accommodation (full board) – ASBC Staff	LOC / NFs
Accommodation (full board) – ITOs	LOC / NFs
Accommodation (full board) – R&Js	Participating NFs
Accommodation (full board) – Team Delegations	Participating NFs
Competition venue	LOC / NF
Venue branding	Developed / Printed / implemented by LOC / NF
Training venue	LOC / NF

TV Production	Optional
Livestreaming Production	LOC / NFs
Ticketing	LOC / NFs
Insurance	LOC / NFs
Scoring system	LOC / NFs
Gloves, bandages	ASBC
Medals	LOC / NFs
Anti-doping testing	LOC / NFs
Security and medical services	LOC / NFs

Annex 2: Checklist

The following list is to be used by the bidding National Federation/City as a tool to insure the completeness of its bid. Please use it to prepare your bidding package, but it does NOT need to be included in the final version of the documents to be submitted.

1. Motivation to Host the Event	
Description of your motivation and rationale to host the event	<input type="checkbox"/>
2. About the Host City and Country	
Host City selected	<input type="checkbox"/>
Map of the City and Country provided	<input type="checkbox"/>
Demographic information on the City and Country	<input type="checkbox"/>
Description of the City's transportation system	<input type="checkbox"/>
Records of hosting international sporting events	<input type="checkbox"/>
Host city's letter of support	<input type="checkbox"/>
Government's letter of support	<input type="checkbox"/>
3. National Federation	
Description of your experience hosting AIBA events	<input type="checkbox"/>
Boxing facts	<input type="checkbox"/>
4. Competition Venue	
Capacity	<input type="checkbox"/>
Field of Play (FOP) space for two (2) rings	<input type="checkbox"/>
Appropriate space for meeting rooms and offices	<input type="checkbox"/>
Jumbo LED screen(s)	<input type="checkbox"/>
Spaces for lounges (VIPs, ITOs, Referees & Judges)	<input type="checkbox"/>

- Locker rooms for boxers and Referees & Judges
- Appropriate space/room(s) for warm-up
- Anti-doping room and medical room
- Storage room
- Technically equipped press room and conference room
- Free Internet access in the venue hall
- Live Streaming each competition day
- Floor plan(s) and photos
- Map showing location and distances/travel time to other facilities

5. Training Venue

- Single venue with sufficient space for training rings
- Appropriate space for setting up boxing training equipment
- Sauna
- Changing room(s) and showers
- Floor plan(s) and photos
- Map showing location and distances/travel time to other facilities

6. Accommodation

- Information about all categories of Championships Hotels

- Map showing location of hotels and distances/travel time

7. International Transportation

- Information on major international airports in or near the City
- Estimated travel time from major cities around the world
- Visa requirement guidelines (including fees)
- Guarantee of access to the Host Country/City by all ASBC affiliated National Federations

8. TV Broadcasting (optional) and Livestreaming

- TV/Livestreaming production and broadcasting plan

9. Finances

- Provisional budget

10. Educational Programs (optional)

- Description of the project and actions

11. Additional Proposals

- Additional programs for VIPs
- Programs for rest day

- Opening Ceremony
- Closing Ceremony
- Awards Ceremony
- Educational programs

13.Submission Guidelines

- Contents in English
- Presented in A4-size binder
- Five (5) original hard copies of the bid file
- Digital copy of the bid file
- Government support letter