



# **Bidding Guidelines for 2019 ASBC Asian Elite Women's Boxing Championships**

**2018**



## I. Introduction

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It is a great pleasure to announce the bidding for the 2019 ASBC Asian Elite Women's Boxing Championships. This event will be a great opportunity to showcase the high class boxing skills of the young boxers from nations through Asia.

## II. About the Event

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### A. Official Event Name

ASBC Asian Confederation Elite Women's Boxing Championships (Name of Chosen City) 2019

### B. Tentative Dates: August, September or October 2019.

Day 1	Arrivals + Technical Meeting
Day 2	General Weigh In, Official Draw, Preliminaries
Day 3 – 5	Preliminaries
Day 6	Quarter Finals
Day 7	Rest Day
Day 8	Semi-Final Bouts
Day 9	Final Bouts
Day 10	Departures

### C. Weight Classification

Women's Elite, 10 Weight Categories, namely: 45-48kg; 51kg; 54kg; 57kg; 60kg; 64kg; 69kg; 75kg; 81kg; 81 + kg

### D. Age Classification

Elite Women: 19-40 years old based on the "Year of Birth"  
(January 1, 1979 – December 31, 2000)

### E. Competition Format

Elite Men: Three rounds of 3 minutes each (one minute rest between rounds)

### F. Number of Officials

#### a. 1 ring

- i. Supervisor: 1 (one)
- ii. ITOs: 12 International Technical Officials
- iii. R&Js: Based on the number of participating countries

#### b. 2 Rings

- i. Supervisor 1(one)
- ii. 18 International Officials
- iii. Based on the number of participating countries

### G. Expected Number of Boxers

Approximately between:

- 90 and 150 boxers

## **II. ASBC Requirements and Bidding Requests**

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This section introduces all ASBC requirements in all areas and will also ask for proposals in each area from the National Federations applying in order for ASBC to evaluate the bid and make the final decision.

### **A. Motivation to Host the Event**

ASBC would like to know whether you have a commanding reason to host this event which might be beneficial for the further development of boxing in your country.

**(\*) In your proposal, please describe the motives and rationales to host this event**  
**- Letter of interest**

### **B. About the Host City**

ASBC needs to know in which city in your country you will propose to host this event.

**(\*) In your proposal, please specify the city and provide the following additional information on the city**

- Location of the city
- Accessibility to the city
- Demographic information
- City transportation system
- Records of hosting any international sporting event

### **C. Government Support**

ASBC requires a proof of your Government's support and/or endorsement of hosting this event by your National Federation. Please provide:

- Provision of financial guarantee
- Guarantee for the rates of the hotel rooms
- Guarantee for the provision of visas (where necessary)
- Guarantee for any necessary support given to the LOC

**(\*) In your proposal, please attach your Government's supporting letter**

### **D. National Federation**

For hosting its competitions, ASBC has a preference for more experienced National Federation shaving organized AIBA Competitions in the past with proven records.

- (\*) **In your proposal, please introduce proven records of hosting any AIBA or international sporting event organized by your National Federation or in the city**
- Name of event(s)
  - Your National Federation's involvement
  - National Federation boxing facts (history, number of licensees, clubs, projects...)

## **E. Proposed Competition Venue**

ASBC requires the following facilities:

- Venue with a 2,000 seating capacity minimum
- Field of Play (FOP) with space for two rings
- Sufficient spaces for meeting rooms and offices
- Jumbo screen(s) and scoreboard
- Space for at least 3 separate lounges (ITOs, R&Js, VIPs)
- Locker rooms for Boxers Men and Women boxers must be separated.
- Space for warm-up area
- Anti-doping and medical examination room
- Sufficient storage room
- IT equipped press room and press conference room
- LAN Internet Line access and on site Live Streaming

- (\*) **In your proposal, please specify details about this Competition Venue and include photos and floor plans of all facilities and distance to hotels**

## **F. Proposed Training Venue**

ASBC requires the following facilities:

- Space for installing 4 boxing rings
- Space for setting up boxing training equipment
- Space for floor exercises
- Changing Rooms and showers

- (\*) **In your proposal, please specify details about the Training Venue and include photos of all facilities and distance to hotels / Competition Venue**

## **G. Accommodation**

ASBC requires a total of three different level of hotels for the following groups of participants:

1. ASBC Family Hotel:
  - 4- to 5-Star hotel
  - ASBC President covered by the LOC
  - Special room rates for VIPs should be proposed
  - Free Internet access in the rooms

- 3 meals per day

2. ASBC Officials' Hotel:

- Supervisor, ITOs, R&Js, ASBC Executive Director and Staff
- 3- to 4-Star hotel
- 1 suite for the Supervisor (to be covered by the LOC)
- 12 rooms for ITOs in single occupancy (to be covered by the LOC)
- R&Js will be accommodated in double occupancy (to be covered by NFs); for R&Js, room rate in double occupancy (and in single occupancy if necessary) must be the same as for Team Delegations
- 3 rooms in single occupancy for ASBC Staff (to be covered by the LOC)
- Free Internet access or a designated room with multiple free Internet connections
- 3 meals per day

3. Team Delegations' Hotel:

- 3-Star hotel
- Estimate number of all delegations: 200–300 people
- Room rate range for single occupancy: 50-80 USD per person/day
- Room rate range for double occupancy: 45 - 60 USD per person/day
- Room rate range for triple occupancy: 40 – 55 USD per person/day
- Room rates should include 3 meals per day
- Free Internet access or a designated room with multiple free Internet connections
- Room charges are to be covered by each participating team

(\*) **In your proposal, please specify proposed room rates following the different levels of hotels as below:**

- ASBC Family Hotel: Please provide room rate for a standard room for VIPs
- Team Delegations' Hotel: Please provide room rate per person following the number of guests in each room (single and double occupancy basis) including 3 meals
- All hotels need to be shown on a map indicating the distance and travel time to the Competition Venue, the Training Venue and the airport

## H. Local Transportation

ASBC requires the LOC to provide the following transportation:

- Free transportation between the nearest international entry point to the host city and to all hotels
- Free transportation between all hotels, the Competition Venue and the Training Venue
- Specific cars / shuttles / buses for each of the above mentioned groups

## I. Per Diem

ASBC requires that the LOC pays, upon arrival of each official, a daily per diem allowance of USD 75 to the Supervisor and to ASBC Photographer and USD 50 per person to all ITOs and R&Js. The number of days includes the arrival and departure days within the Championships Period.

## **J. Event Host Fee**

The hosting and organizing fee for the 2019 ASBC Asian Confederation Elite Women's Boxing Championships is 20 000 (twenty thousand US dollars)USD .

## **K. International transportation**

### **1. Team Delegations**

- All tickets will be covered by participating National Federations

### **2. ASBC Family and Officials: All tickets will be covered by the LOC**

- One business class airline ticket for the ASBC President (only for long distance travel)
- One business class airline ticket for the Supervisor (only for long distance travel)
- One economy class airline ticket for the ASBC Executive Director and ASBC Competition Manager
- Three economy class airline tickets for the ASBC Staff
- All airline tickets for the ITOs

### **3. Referees & Judges**

- All R&J tickets will be covered by participating NFs

## **L. Additional Offers**

**(\*) In addition to the above mentioned mandatory requirements, the Bidding National Federations can propose any additional offer which might help them to win the bid such as:**

- Supporting programs for participating boxers
- Additional programs for VIPs
- Programs for accompanying guests
- Opening / closing ceremonies
- Award ceremonies

### III. Bidding Document Submission Guidelines

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ASBC requires the following for the bidding document:

1. All contents should be written in English
2. Graphics and color contents is recommended
3. The bidding document should be presented in A4-size format
4. Five hard copies of the original bidding document should be submitted as well as in electronic files
5. The bidding document should be sent to the ASBC Headquarters in KAZAKHSTAN, in a sealed envelope, via courier services (see below IV. B1)

### IV. Timeline

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Date	Process
September 10, 2018	Deadline for Letter of Intent (LOI) to be sent to the ASBC Headquarters
September 10, 2018	Deadline for sending completed bidding document to the ASBC Headquarters
	Final decisions will be taken by ASBC Executive Committee
	Signing of Pre-Host City Agreement

### V. Contact Details

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1. The bidding document should be sent to the following address:

ASBC – Asian Boxing  
Confederation  
29/1, Kunayeva Street, office 1710  
Diplomat Business Center  
Astana, 010000, Kazakhstan  
Tel. +7 7172 28 04 82

2. LOI should be emailed to the following email address: ***info@asbcnews.org***

Should you require any additional information, please do not hesitate to contact the ASBC Headquarters: ***info@asbcnews.org***

## Annex 1: Cost Allocation Matrix

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The following table does not have any contractual value and has to be used only as an estimation.

All costs could be discussed and negotiated before the signing of the Host City Agreement between the selected Nation Federation/City and ASBC.

Cost description	Borne by
Host fees	LOC / NF
Competition venue	LOC / NF
Venue branding	Developed / Printed / implemented by LOC / NF
Training venue	LOC / NF
Flight tickets – CONF Officials and supporting staff	LOC/NF
Flight tickets – CONF President	LOC / NF
Flight tickets – Team Delegations	Participating NFs
Flight tickets – Accredited media	Media
Local transportation for all participants, officials and staff	LOC / NFs
AIBA Officials' per diems	LOC / NFs
AIBA Officials' visa costs	LOC / NFs
Accommodation (full board) – CONF President	LOC / NFs
Accommodation (full board) – CONF Officials and supporting staff	LOC / NFs
Accommodation (full board) – Team Delegations	Participating NFs
TV Production	Optional
Ticketing	LOC / NFs
Insurance	LOC / NFs
Scoring system	LOC / NFs
Gloves, bandages	CONF
Medals	LOC / NFs
Anti-doping tests	LOC / NFs
Security and medical services	LOC / NFs



## Annex 2: Checklist

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The following list is to be used by the bidding National Federation/City as a reminder to summarize the content of its bid. It does NOT need to be included in the final version of the documents to be submitted. Please use it to prepare your bidding package.

<b>1. Motivation to host the event</b>	
• Description of your motivation and rationale to host the event	<input type="checkbox"/>
• Letter of interest	<input type="checkbox"/>
<b>2. About the Host City and Country</b>	
• Host City selected	<input type="checkbox"/>
• Map of the City and Country provided	<input type="checkbox"/>
• Demographic information on the City and Country	<input type="checkbox"/>
• Description of the City's transportation system	<input type="checkbox"/>
• Records of hosting any international sporting event	<input type="checkbox"/>
• Host city's letter of support	<input type="checkbox"/>
• Government's letter of support	<input type="checkbox"/>
<b>3. National Federation</b>	
• Description of your experience hosting AIBA events	<input type="checkbox"/>
• Boxing facts	<input type="checkbox"/>
<b>4. Competition Venue</b>	
• Capacity of 3,000	<input type="checkbox"/>
• Field of Play (FOP) space for two (2) rings	<input type="checkbox"/>
• Appropriate space for meeting rooms and offices	<input type="checkbox"/>
• Jumbo screen(s)	<input type="checkbox"/>
• Scoreboard	<input type="checkbox"/>
• Space for lounges (VIPs, ITOs, Referees & Judges)	<input type="checkbox"/>
• Locker rooms for boxers and Referees & Judges	<input type="checkbox"/>
• Appropriate space/room(s) for warm-up	<input type="checkbox"/>
• Anti-doping room and medical rooms	<input type="checkbox"/>
• Storage room	<input type="checkbox"/>
• IT-equipped press room and conference room	<input type="checkbox"/>
• Free Internet access in the venue hall	<input type="checkbox"/>
• Live Streaming each competition day	<input type="checkbox"/>
• Floorplan(s) and photos	<input type="checkbox"/>
<b>5. Training Venue</b>	
• One (1) venue with four (4) boxing rings	<input type="checkbox"/>

• Appropriate space for setting up boxing training equipment	<input type="checkbox"/>
• Sauna	<input type="checkbox"/>
• Changing room(s) and showers	<input type="checkbox"/>
• Floorplan(s) and photos	<input type="checkbox"/>
<b>6. Accommodation</b>	
• Information about three (3) official hotels	<input type="checkbox"/>
• Map showing location of hotels	<input type="checkbox"/>
<b>7. International transportation</b>	
• Information on major international airports in or near the City	<input type="checkbox"/>
• Estimated travel time from major cities around the world	<input type="checkbox"/>
• Visa requirement guidelines (including fees)	<input type="checkbox"/>
<b>8. Broadcasting requirements (optional)</b>	
• Letter of intent from the Host Broadcaster	<input type="checkbox"/>
<b>9. Promotion and ticketing</b>	
• Description of commercial strategy	<input type="checkbox"/>
• Description of promotional activities	<input type="checkbox"/>
<b>10. Finances</b>	
• Provisional budget	<input type="checkbox"/>
<b>11. Educational Programmes (optional)</b>	
• Description of the project and actions	<input type="checkbox"/>
<b>12. Additional Proposals</b>	
• Additional programmes for VIPs	<input type="checkbox"/>
• Programmes for rest day	<input type="checkbox"/>
• Opening Ceremony	<input type="checkbox"/>
• Closing Ceremony	<input type="checkbox"/>
• Awards Ceremony	<input type="checkbox"/>
<b>13. Submission Guidelines</b>	
• Contents in English	<input type="checkbox"/>
• Presented in A4-size binder	<input type="checkbox"/>
• Five (5) original hard copies of the bid file	<input type="checkbox"/>
• Digital copy of the bid file	<input type="checkbox"/>
• Government support letter	<input type="checkbox"/>